

PREAMBLE

Springs E Academy is a combined school registered with Gauteng Department of Education and has commenced its educational operations in January 2025. It's an English Medium School and further provides 3 more optional First Additional Languages (FAL). All Teachers in the school are qualified academically and competent to deliver quality education. Learners in our school are required to learn and work with all school staff cooperatively and parental support is a must for the school to achieve its vision and mission goals. Springs E Academy is a **fee-paying school** dedicated to delivering quality private education by providing access to learning through physical classes, complemented by e-learning platform to advance learner technological knowledge and skills.

Vision Statement

Learn today and live a productive life tomorrow as member of society and future leader.

Mission Statement

Developing a school culture where Learners are free to be creative, confident to make decisions, independent lifelong learners and adaptable to be successful.

WHAT ARE THE ADMISSION AGES FOR LEARNERS?

Springs E Academy offers private educational services that align to the CAPS curriculum. Learner attendance at our school is **compulsory** for all learners from the **first day** of school of the year. Parents/Guardians shall NOT absent their children from school without good reasons, as this will impact **negatively** on both the learner and the school performances.

- i. Pre-Primary (Gr RRR) - the learner needs to be at least 3 turning 4 in the year of admission.
- ii. Pre-Primary (Gr RR) - the learner needs to be at least 4 turning 5 in the year of admission.
- iii. Grade R – the learner needs to be at least 5, turning 6 in the year of admission.
- iv. Grade 1 - the learner needs to be at least 6, turning 7 in the year of admission.

- Grade 8 learners cannot be older than 15 years of age.
- Grade 9 learners cannot be older than 16 years of age.
- Grade 10 learners cannot be older than 17 years of age.
- Grade 11 learners cannot be older than 18 years of age.
- Grade 12 learners cannot be older than 19 years of age.

NOTE: All NEW learner applicants are subjected to assessment tests.

APPLICATIONS

- Applications are welcomed for entry at all stages from Grade RRR to Grade10 only.
- New applications can be submitted electronically through the e-learning website ([Springs E Academy Education software | Student Registration](#)) or physical forms collected from the school.
- An application will not be considered for processing unless all the required documentation and information are provided, including proof of payment of applicable fees.
- As Springs E Academy is a private and fee-paying school, the parent/guardian responsible for the account must have the ability to afford the educational fees charged by the school.
- Non-refundable Application & Registration Fees, and first month's school fees are charged on all first-time registrations and must be paid at the time of application.
- The Academy reserves the right to do a credit check on the account holder, prior to admitting an applicant learner.
- Applicant learner will only be considered for admission in the event of available physical space in the applicable grade and class as well as considering the applicant's subjects' choices.
- Learners who were enrolled in a year and intend to return to the school in the following year should re-register for the following year by the end of third term by completing the application for re-admission/enrolment form.

SUBJECTS OFFERED BY THE SCHOOL

- The subject sets offered by the school will also determine the admission of a learner.
- Acceptable learner achievement level in the school is set at 50% pass mark
- FET Phase - Apart from the **general** stream formed by combination of any of available subjects, the school offers 3 main specialization streams of which subject choices are made in Grade 9 by learners.

E-LEARNING

E-learning platform has transformed our school to introduce eBooks effective 2027 academic year, facing out physical textbooks for certain grades and each learner to be well equipped with necessary resources from first day of schooling.

TARGETED BEHAVIOURAL CHANGES

Our desire is for each learner to display these character achievements as an Alumni of our school and in fulfilment of life beyond the classroom.

- **Academic maturity** - the demonstrated ability to perform, achieve, and/or excel in scholastic activities.
- **Moral maturity** - ability to make responsible decisions, be a person of integrity and leading by example.
- **Personal maturity** - ability to demonstrate self-discipline, be trustworthy, truthful and reliable.
- **Economic maturity** - ability to hold adult job, manage business and handle money responsibly.
- **Social maturity** - ability to make meaningful contribution to society and respect others.
- **Physical maturity** – ability to work, be employable and be a gainful employee.
- **Constitutional maturity** - knowledgeable enough to promote human dignity, the achievement of equality, non-racialism and the rule of law etc.



EQUAL TREATMENT

Springs E Academy is committed to equal treatment for all, regardless of race, ethnicity, religion or social background. The school receives and accepts applications from learners from a diverse range of backgrounds. The school believes that diversity enriches our community and is vital in preparing our children for today's world.

The school encourages applications from anyone who feels they will benefit from a Springs E Academy education and who will be willing to contribute to, and benefit from the academic life of the school, its mission and identity as well as culture.

APPLICATION DECISIONS

Springs E Academy assesses each application on its own merits considering the relevant entry requirements and all aspects of the admissions process.

Final placement/enrolment of learners is offered on a “**first come, first served**” basis.

The Academy has the right to refuse enrolment or placement of a learner under justifiable circumstances such as payment record, disciplinary record and academic performance etc.

The learner and parent/guardian acknowledge that it is a privilege for the learner to attend Springs E Academy independent school. Considering this, parent/guardian agree and acknowledge that failure to pay fees will result in termination of admission contract and the learner's enrolment at this school.

No learner will be placed/enrolled in the school unless all required documentation has been completed, and applicable admission fees have been fully paid.

New/first time applicants (external) to the school are also required to pay the first month's school fees upfront, together with enrolment application, for the learner to be confirmed for placement.

Mere submission of documents without payment of fees will not offer placement or book a space for the learner.

- The school's admission policy together with the Parent/Guardian Admission Contract, regulates the enrolment and admission of the learner to the school, the relationship between the school, the learner, parent/guardian once the learner is admitted and enrolled with the school.
- The school may, at its sole discretion, cancel enrolment in accordance with the school's Parent/Guardian Admission Contract, the School Rules/Code of Conduct or Policies.

ADMISSION OF NON-CITIZENS

Springs E Academy falls within the ambit of a “learning institution” as defined in the Immigration Act in terms of matters relating to the Immigration Act (2002) as amended. In terms thereof (S39), the school may not provide training or instruction to an illegal foreigner (a person whose presence in South Africa is in contravention of the Immigration Act), or a foreigner who does not comply the immigration legislation.

Supporting Documentation for learner admission includes the following:

- o Valid Study Visa; or
- o Temporary Visa or Permanent Residency Visa; or

- o Proof of Application for above to the DHA
- o Proof of Asylum Seekers Permit
- o Proof of any other legal permit that authorises him/her to be in the country

DISABILITY AND ACCESSIBILITY

The school Accessibility and Disability Policy and the Accessibility Plan provide an outline of current position in respect of provision for children with disabilities. At present the school has limited provision for children with disabilities such as Braille and Sign languages. However, health and safety measures will always be observed for this category of learners where applicable.

FAITH, BELIEF AND CULTURE

Springs E Academy campus is a non-smoking and non-drinking zone. The school's roots of faith, belief and/or culture are rooted in the Kingdom of God with strong holds to the Christian principles but respect other religions and cultural beliefs. The school's belief is that the Bible is the Word of God and without error in all its writings and teachings, and to that effect upholds the original principle of creation of Man as only Male and Female. It is therefore compelling that children of different faith, belief and/or cultures enrolled or admitted in Springs E Academy must comply with the faith, belief and/or culture of the Academy.

SIBLING POLICY

The school's Board has provided a sliding scale of support as shown below, while the learners are in attendance at the school at the same time. The following fee discounts are effective from January 2026 and will continue in the academic year 2027 for new families.

Children in attendance	Percentage reduction
1st child in attendance	0% reduction
2nd child in attendance	5% reduction
3rd child in attendance	10% reduction
4th child in attendance	15% reduction

FURTHER INFORMATION

Our Front Office staff is always happy to speak to prospective parents and learners about the admissions process. Please keep contact with the school at 011 5686503, WhatsApp 0684588418.

For the most up-to-date information on what is happening at Springs E Academy, please visit our website at www.springseacademy.co.za

ADMISSIONS

Springs E Academy

